



Thursday, August 13, 2020 Governing Board Regular Meeting

**Tri-Cities Regional Occupational Program
10800 Ben Avon Street, Unit E
Whittier, California 90606**

Open Session - 10:00 a.m. (In accordance with the "Safer at Home" Order, the Governing Board Meeting of August 13th will be held virtually.)

Closed Session - Will be held just prior to Adjournment at approximately 10:30 a.m.

Return to Open Session Immediately Following Closed Session (Approximately 10:45 a.m.)

PLEASE NOTE:

The spread of Coronavirus disease 2019, also known as COVID-19, is a monumental public health issue that is impacting every corner of the state and worldwide. To that end, and in accordance with Governor Gavin Newsom's Executive Order, N-33-20, the August 13th Governing Board Meeting will be held virtually. Individuals wishing to make comments at the meeting should follow the instructions as outlined below and in the Agenda under the "Community Comments" section.

TO ATTEND THE MEETING VIRTUALLY AND/OR TO PROVIDE PUBLIC COMMENT

Individuals wishing to virtually attend the meeting or, to make a public comment, may do so by submitting a request to: mburrola@tricitierop.org.

**The public may also record a voicemail with public comment by calling:
(562) 698-9571 ext. 100**

Any public comment or documentation must be submitted no later than 12:00 noon on Wednesday, August 12, 2020. Comments must include the following:

- (1) Your name**
- (2) Your phone number and/or email address**
- (3) The Board Meeting date and specific Agenda item in which you wish to comment**

Please be advised that all correspondence received under Community Comments shall become part of the official public record.

1. CALL TO ORDER

Subject	1.1 Roll Call
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	1. CALL TO ORDER
Access	Public
Type	Action, Procedural

GOVERNING BOARD

Mr. Jeff Baird, President
Ms. Carolyn Castillo, Clerk
Dr. Ralph Pacheco, Member
Dr. Teresa Merino, Member
Dr. Monica Oviedo, Member

ADMINISTRATION

Dr. John J. Smith, Superintendent
Mr. Daniel Barajas, Director, Technology and Operations

Ms. Mia Burrola, Recorder

PLEASE NOTE:

The spread of Coronavirus disease 2019, also known as COVID-19, is a monumental public health issue that is impacting every corner of the state and worldwide. To that end, and in accordance with Governor Gavin Newsom's Executive Order, N-33-20, the July 9th Governing Board Meeting will be held virtually. Individuals wishing to make comments at the meeting should follow the instructions as outline in the attached document.

Members of the public wishing to make public comment may submit written public comment or documentation by email to: mburrola@tricityrop.org or may record a voicemail message with a public comment by calling (562) 698-9571 ext. 100. Correspondence received shall become part of the official public record. Please include the following when submitting your comment(s):

- 1) Your name
- 2) Your phone number and/or email address
- 3) Specific agenda item
- 4) Board Meeting date and specific agenda item in which you wish to comment

Executive Content

The following is the information for our telephonic Board Meeting in July:

Please place your phones on "MUTE" when not speaking in order to avoid background interference and echo.

GOVERNING BOARD MEETING - OPEN SESSION

Thu, August 13, 2020 10:00 AM - 12:00 PM (PDT)

You can dial in using your phone.

United States: **+1 (646) 749-3122**

Access Code: 469-480-869

GOVERNING BOARD MEETING - CLOSED SESSION

Thu, August 13, 2020 - 10:30 AM (Approximate Time)

You can dial in using your phone.

United States: **+1 (571) 317-3122**

Access Code: 798-794-845

2. APPROVAL OF AGENDA

Subject **2.1 Consider Approval of August 13, 2020 Board Meeting Agenda**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 2. APPROVAL OF AGENDA

Access Public

Type Action

Recommended Action Approve the August 13, 2020 Board Meeting Agenda as Presented

The Board will consider the approval of the August 13th Board Meeting Agenda.

3. APPROVAL OF MINUTES

Subject	3.1 Consider Approval of the Board Meeting Minutes of July 9, 2020
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	3. APPROVAL OF MINUTES
Access	Public
Type	Action, Minutes
Recommended Action	Approve the Board Meeting Minutes of July 9, 2020
Minutes	View Minutes for Jul 9, 2020 - Governing Board Regular Meeting
Tri-Cities ROP Board Meeting Minutes are considered "drafts" (unadopted) until such time as they are approved, generally at the next regular Governing Board Meeting.	

4. COMMUNITY COMMENTS

Subject	4.1 Community Comments
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	4. COMMUNITY COMMENTS
Access	Public
Type	Information

SPECIAL NOTE:

The spread of Coronavirus disease 2019, also known as COVID-19, is a monumental public health issue that is impacting every corner of the state and worldwide. To that end, and in accordance with Governor Gavin Newsom's Executive Order, N-29-20, the August 13th Governing Board Meeting will be held virtually.

TO PROVIDE PUBLIC COMMENT AND/OR TO VIRTUALLY ATTEND THE MEETING

Individuals wishing to attend the meeting virtually or to make public comment may do so by submitting comments or documentation to: mburrola@tricitierop.org.

The public may also record a voicemail with public comment by calling:
(562) 698-9571 ext. 100

Any requests to make public comment must submit said comment no later than 12:00 noon on Wednesday, August 12, 2020. Please be sure to include the following:

- (1) Your name
- (2) Your phone number and/or email address
- (3) The Board Meeting date and specific Agenda item in which you wish to comment

Please be advised that all correspondence received under *Community Comments* shall become part of the official public record.

Requests to attend the meeting virtually should also be submitted no later than 12:00 noon on Wednesday, August 12, 2020, to mburrola@tricitierop.org.

The Governing Board welcomes community comment on any item within the Board's subject matter jurisdiction. Please be aware that Government Board Section 54954.2 prohibits the Board from taking action at the meeting if the matter does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas, to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of 15 minutes. Please do not refer specifically to any students, employees, parents, or other individuals, whether by name or other identifying information, in a derogatory or potentially offensive manner.

5. CONSENT CALENDAR

Subject	5.1 Consent Calendar Vote
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	5. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	Recommend Approval of the Consent Calendar

Consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board as one item without discussion. If any Board Member, staff member, or interested party requests that an item be removed from the consent calendar, it will be taken up in the order indicated on the agenda.

Subject	5.2 Consider Approval/Ratification of Purchase Orders for the Period July 1 through July 31, 2020
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	5. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	Ratify the Purchase Orders for the Period July 1 through July 31, 2020 as Presented

These Purchase Orders are presented to the Board for ratification. The Purchase Order listing provides the Board with additional detailed information regarding Tri-Cities ROP's purchases of supplies, services, and equipment. Purchase Orders are for the period July 1 through July 31, 2020, totaling \$208,785.40.

<p>File Attachments July 2020 Board Report.pdf (104 KB)</p>
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Consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board as one item without discussion. If any Board Member, staff member, or interested party requests that an item be removed from the consent calendar, it will be taken up in the order indicated on the agenda.

Subject	5.3 Consider Approval to Purchase Equipment and Supplies for the Whittier High School Auto Body Shop
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	5. CONSENT CALENDAR
Access	Public
Type	Action
Recommended Action	Approve the Purchases as Recommended

Approval to purchase equipment and supplies for the Whittier High School Auto Shop. The requested items, as outlined in the attached quotes, will improve and, enhance the auto shop and bring it to industry standards. Total cost not to exceed \$212,829.00. Funding Source: K-12 Strong Workforce Program Grant.

File Attachments
 Red Rhino Quote - WHS Auto - Aug 2020.pdf (355 KB)
 SnapOn Tools Quotes - WHS Auto - Aug 2020.pdf (490 KB)
 SnapOn Purchase Workstations.pdf (4,080 KB)

Subject **5.4 Consider Approval of the Purchase of Equipment and Supplies for the California High School Construction Lab**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 5. CONSENT CALENDAR

Access Public

Type Action

Recommended Action Approve the Purchase of Equipment and Supplies as Recommended

Approval to purchase equipment and supplies for the California High School Construction Lab is requested. The requested items, as outlined in the attached quote, will improve and enhance the construction lab and skills access for students as part of the intended tasks of the K12 Strong Workforce Program Grant. Total cost not to exceed \$5,501.47. Funding Source: K-12 Strong Workforce Program Grant.

File Attachments
 Choice Machinery Quote - CHS Construction - Aug 2020.pdf (63 KB)

6. NEW BUSINESS

Subject **6.1 Consider Approval of Personnel Report 02-2020/2021**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 6. NEW BUSINESS

Access Public

Type Action

Recommended Action Approve Personnel Report 02-2020/2021 as Presented

The final Personnel Report is presented to the Board in Closed Session. This is done in order to report all actions from the last Board meeting through the day of the posting of the Board Agenda. The Board shall review the final Personnel Report before taking action in Open Session.

The final Personnel Report contains personnel employment assignments, resignations and salaries for certificated and classified employees. The law requires the Board to take formal action on the Superintendent's recommendations.

Resignations are received by the Superintendent and reported to the Board.

File Attachments
 August 2020 personnel report - Final.pdf (177 KB)

Subject **6.2 Consider Approval of Employer-Paid Contribution for Tri-Cities ROP Employee Benefits Package for 2020/2021 School Year**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 6. NEW BUSINESS

Access Public

Type Action

Recommended Action Approve the Employer-Paid Contribution for Tri-Cities ROP Employee Benefits Package for 2020/2021 School Year

Approval is requested to approve the employer-paid contribution for Tri-Cities ROP Employee Benefits package for the 2020/2021 School Year as presented.

File Attachments
[Health Benefits 20-21.pdf \(402 KB\)](#)

Subject **6.3 Consider Approval of the Memorandum of Understanding with Whittier Union High School District Regarding the Funding of Tri-Cities ROP Programs for the 2020/2021 School Year**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 6. NEW BUSINESS

Access Public

Type Action

Recommended Action Approve the Memorandum of Understanding with Whittier Union High School District as Presented

Approval is requested of the Memorandum of Understanding with Whittier Union High School District regarding the funding of Tri-Cities ROP programs for the 2020/2021 School Year.

File Attachments
[2020-21 MOU Whittier UHSD Funding Pass-through.pdf \(258 KB\)](#)

Subject **6.4 Consider Approval of the Memorandum of Understanding with El Rancho Unified School District Regarding the Funding of Tri-Cities ROP Programs for the 2020/2021 School Year**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 6. NEW BUSINESS

Access Public

Type Action

Recommended Action Approve the Memorandum of Understanding with El Rancho Unified School District as Presented

Approval is requested of the Memorandum of Understanding with El Rancho Unified School District regarding the funding of Tri-Cities ROP Programs for the 2020/2021 School Year.

File Attachments
2020-21 MOU El Rancho USD Funding Pass-through Funds.pdf (54 KB)

7. MISCELLANEOUS BUSINESS

Subject **7.1 Superintendent's Report**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 7. MISCELLANEOUS BUSINESS

Access Public

Type Discussion

The Superintendent will provide the Board with an update on ROP projects and activities.

Subject **7.2 Board Reports**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 7. MISCELLANEOUS BUSINESS

Access Public

Type Discussion

8. CLOSED SESSION

Subject **8.1 Closed Session**

Meeting Aug 13, 2020 - Governing Board Regular Meeting

Category 8. CLOSED SESSION

Access Public

Type Discussion, Information, Report

The Governing Board will move into Closed Session to order to discuss items listed on the attached Closed Session Agenda.

Executive Content

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GOVERNING BOARD MEETING - CLOSED SESSION

Thu, August 13, 2020

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United States: **+1 (571) 317-3122**

Access Code: 798-794-845

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United States: **+1 (646) 749-3122**

Access Code: 469-480-869

9. RECONVENE TO OPEN SESSION

Subject	9.1 Public Report of Closed Session Action
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	9. RECONVENE TO OPEN SESSION
Access	Public
Type	Action, Report

The Board will report on action taken during Closed Session.

Executive Content

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Governing Board Meeting - Open Session

Thu, August 13, 2020 10:00 AM - 12:00 PM (PDT)

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 469-480-869

10. ADJOURNMENT

Subject	10.1 Adjournment to September 10, 2020 Board Meeting
Meeting	Aug 13, 2020 - Governing Board Regular Meeting
Category	10. ADJOURNMENT
Access	Public
Type	Information

The next regularly-scheduled meeting of the Tri-Cities Regional Occupational Program Governing Board will be held at 10:00 a.m. on the **SECOND THURSDAY** of the month, **Thursday, September 10, 2020**. The meeting will be held virtually, with information on how to attend posted well within the requirements of the *Brown Act*.

11. HANDOUT MATERIAL

Tri-Cities ROP prepares students for college AND careers