

Programs for Adults

Tri-Cities ROP also offers adult students workforce development programs through our provider Pretzel Inc. **You must be referred by an outside agency to participate in this program.** Two courses are currently available, and we have included the course descriptions below for your reference. All interested candidates with a referral should contact Pretzel Workforce Development at: 626-412-0520

Small Business Application: The objective of the Small Business Application program is to prepare students for an introduction to the tools and processes required to operate a small business. Upon completion of the program students will:

- ❖ Know how to properly use a computer word processor.
- ❖ Be able to use a spreadsheet to perform office tasks.
- ❖ Understand the role technology plays in the modern workplace.
- ❖ Know how to navigate the internet and use email to communicate.

This program is taught in both English and Spanish.

Residential Electrical Boot Camp: The objective of the Residential Electrical Boot Camp program is to introduce students to the functions, tasks and procedures required to maintain and repair a residence electrical system. Upon successful completion of the program students will:

- ❖ Be familiar with residential electrical techniques and processes.
- ❖ Be able to identify proper tools and equipment used in residential electrical systems.
- ❖ Be able to safely prepare for repair and maintenance tasks.
- ❖ Be familiar with primary residential electrical systems.

This Hybrid Boot Camp includes Online and Live instruction and is taught in both English and Spanish.